

Determining Costs & Fees for Research-related

Purpose:

This procedure details the procedure for determining costs and fees for research related activities provided by the Royal Victorian Eye and Ear Hospital ('Eye and Ear').

Scope:

Research-related services/activities provided by the Eye and Ear.

Out of scope:

- Costs related to Pharmacy services will be determined by the Director of Pharmacy on an individual project basis
- Costs related to Health Information Services will be determined by the Director of Health Information Services on an individual project basis
- Costs related to Diagnostic Eye Services will be determined by the Manager, Diagnostic Eye Services on an individual project basis

Procedure/Method:

1. To determine the costs associated with research-related activities and research services, the Eye and Ear will consider the fees charged by other Victorian public hospitals for similar services and where appropriate, utilise the Determination of standard costs associated with clinical trials in Australia developed by the Independent Hospital Pricing Authority.
 - The fees for Eye and Ear Human Research Ethics Committee applications and review of Site Specific Assessment applications is available at [Appendix 1](#).
2. Eye and Ear research projects

Principal Investigators are responsible for developing a budget for each research project and fully costing the project requirements.

The Research Office is available to assist Eye and Ear staff with developing budgets.
3. Research projects involving third parties

Third parties are responsible for engaging with the Eye and Ear Research Office to discuss costs and fees associated with providing research related services.

Outcome:

- Improved transparency of research-related costs
- Improved cost recovery of research-related services

Standard:



NSQHS Standard 1: Clinical Governance

- National Clinical Trials Governance Framework

Legislation:

Current Legislation may be sourced at: <http://www.austlii.edu.au/> or Victorian legislation at: <https://www.legislation.vic.gov.au/>

- *Privacy Act*
- *Health Records Act*

References:

- Determination of standard costs associated with clinical trials in Australia
Independent Hospital Pricing Authority:
<https://www.ihoa.gov.au/publications/development-table-standard-costs-conducting-clinical-trials-australia> [accessed 09/02/2024]

Linked Policy & Procedure:

Research Policy

Approval/Committees:

Research Committee

Responsible Executive:

Executive Director Medical Services

Document Author:

Research Manager

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Procedure Review:

This procedure will be reviewed annually for the first 3 years and every 3 years thereafter.

Author/ Co-Authors:

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Version Details:

Details	
Procedure No:	RVEE0191671
Parent Policy:	Research Policy
National Standard:	Clinical Governance
Legislation Section:	H-Research
Review Date(s):	26/02/2024

Appendix 1:

Fees for Research Services

Human Research Ethics Committee

Application Fees

HREC and/or Research Governance Authorisation

Commercially funded and initiated studies (e.g., Pharmaceutical companies) \$6,850

Not for Profit External / Unaffiliated initiated studies (e.g., No affiliation with this hospital) \$825

Amendment Fees

Commercially funded and initiated studies \$825

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